

LexisNexis® Time Matters®
and Billing Matters®
Release Notes

Version 16.4

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Time Matters[®] and Billing Matters[®] version 16.4

Release Date: January 30, 2019

Release Notes


Obtaining the Software

Time Matters is available via the download link that appears in your product key email.

For assistance, please visit the Time Matters Support Center, contact your LexisNexis® Certified Partner (CIC), or call LexisNexis Technical Support at 800-387-9785.

Before You Install

Be sure to do the following before installing version 16:

 **NOTE** If upgrading from Time Matters 11 or higher, we strongly advise that you do a backup of your database, as you will not be able to revert back to the Time Matters 11 or higher database after the in-place upgrade to Time Matters 16. The only way in which you will be able to revert back (if necessary) to the Time Matters 11 or higher database will be to replace the upgraded Time Matters 16 database with the Time Matters 11 or higher database backup copy.

- Perform a complete back up of your Time Matters data files and documents.
- Close Time Matters and all open applications on your computer.
- If you or your firm are using Juris Mobility along with Time Matters Mobility, you may experience a loss in functionality with Time Matters Mobility after installing Time Matters. To avoid this issue, first uninstall Juris Mobility and then install Time Matters. Once you have successfully created your Time Matters database, reinstall Juris Mobility.
- If you install Time Matters 16 over Time Matters 10 without first uninstalling Time Matters 10, do not attempt to uninstall Time Matters 10 after the install, as doing so will remove your Time Matters 16 installation.
- If you intend to use the Juris Link features in Time Matters, you must have both Juris and Juris Suite 2.6.1 or higher installed. If you do not have Juris and Juris Suite 2.6.1 or higher installed, you will need to install them prior to installing Time Matters.
- If you are upgrading from Time Matters 7 through 12 and also have Billing Matters, please note that the accounting feature has been removed. The advanced billing feature; however, is still included in Time Matters 15 and higher.

What's New with Time Matters 16

Version 16.4

Technology upgrades for Exchange Sync and Time Matters add-ins for Office

Time Matters 16.4 features complete upgrades of the technologies underlying Exchange Server synchronization and Time Matters add-ins for Office with resulting performance enhancements and reliability improvements in both program areas.

Updated support for QuickBooks 2018.

Time Matters now supports integration with Intuit QuickBooks 2018.

Updated support for WordPerfect X9.

Time Matters now supports word processor integration with Corel WordPerfect X9.

Updated support for editions of Adobe Acrobat DC and Acrobat Reader

Time Matters now supports integration with Adobe Acrobat DC Pro, Standard, and Reader, and Adobe Acrobat 2017 Pro, Standard, and Reader.

Online help

Links to help embedded within Time Matters now open help hosted on a website, instead of opening a local compiled help file, allowing help content to be updated between point releases.

Version 16.3

Calendar enhancements

- The Work Week calendar view can be configured to show seven days.
- The Work Week calendar view can be set as the default opening window. To access this option, click **File > Setup > User Level**. On the **General** tab, in the Default opening window list, select **Calendar - Work Week**.
- The display of multi-day events can be set so they either span entire days or are flagged in the header only. To access this option, open the **Calendar**, click **Options**, and then click the **Daily/Detail/Work Week** tab. Set the option using selections for **Mark Muti-Day Events**.

Counts for document versions

The document version tab provides a count of how many versions of a document exist.

Email bills without printing

An option has been added to skip printing when emailing bills to clients. To access this option, open a matter, click the **Messages** tab, and then select **Do not print bill**.

Office 2016

Time Matters is now certified as supported for non click-to-run (volume licensing) editions of Office 2016.

Set class codes as billable

To help streamline the billing process, an option has been added to set class codes as billable. This allows you to designate as billable all records added with a certain bill code. To set a classification code as billable, click **File > Setup > Codes > Classification codes**. Open the classification code you want to set as billable and select **Billable** on the form.

What's New in Previous Versions

Version 16.2.1.162

Version 16.2.1.157

No new features or enhancements.

Version 16.2

Bill Flow Manager

Users can now move through their billflow faster and easier without the need to tag records a second time between prebilling and billing.

Calendar

The Calendar now offers consistent flyout sizing based on user preference, creating a better, more consistent experience.

Reporting

New and improved zoom capability streamlines time and effort by opening reports automatically at the preferred display size.

Billing Items Records List Search

Improved Billing Items Records List Search provides users the capability to locate billing items with less effort.

Time Sheet

The Time Sheet now allows users to multitask in other parts of the program while it remains open.

Version 16.1.1.142

No new features or enhancements.

Version 16.1

Program Level Form Autosave

Set the frequency Time Matters automatically saves Form data when in Change Mode.

Quickly Mark Multiple Records as Done/Not Done

Select multiple records and then Mark as Done or Mark as Not Done from the Process menu.

Search Performance Improvement

Search engine upgrade improves performance for document and data indexing and searching.

Timeslips Database Link Browse Window

When linking to a Timeslips database, use the Browse button in the Program Level or User Level setup to locate and select the correct database.

Support for Intuit® QuickBooks® 2017, Timeslips Premium and 2017, Microsoft® Windows Server 2016

Version 16.0

Microsoft® Active Directory® Integration

If your company uses Active Directory, you can create a link between Time Matters and Active Directory that permits users to use one set of credentials to access Windows and Time Matters. Each Time Matters user can be mapped to an Active Directory account.

Calendar Detail View

Display details for Events and ToDos together for multiple staff for a single day using the Detail View button.

Microsoft OneDrive Default File Location

A new option is added to the Microsoft OneDrive setup enable or disable OneDrive as the default location to store documents. This option allows you to exclusively use OneDrive to store documents or select it as option in the Document form.

Monthly and Weekly Calendar View Update

When multiple entries are added to a date that exceed the date's list space, a new flyout window has been added to display all the records for Events and/or ToDos for a given day without the need to switch to the Daily Calendar view.

Support for Microsoft® SQL Server 2016

Time Matters now supports SQL Server 2016.

Issues Addressed

The following issues have been addressed in Time Matters:

Version 16.4

Billing

7176194 Billing records save as expected regardless of whether another item is open.

Calendar

5754786 Using a non-US date format no longer blankens the Calendar.

6307363 A blank column no longer appears in the Calendar when a Staff or Group that is assigned to a user is deleted.

6435173 Changing the description on an event that is part of a grouped event no longer deletes the event from the Calendar\Event list of the users that are in the group.

6677679 Events are no longer removed if a group member is removed from certain group events.

Documents

6680033 The Document form can now read the application icon of Windows 10 Photos.

7087438 Canceling a document form change no longer saves anything.

Exchange Sync

5242337 Exchange Sync no longer breaks ad hoc group linking in events.

5739263 When setting up Exchange Sync, the admin can leave Exchange passwords blank for users.

6183861 When event deletion from Exchange to Time Matters is turned off, accepting meeting requests in Outlook that are synced to Time Matters no longer creates duplicates.

6312566 After domain controller is restarted, Exchange Sync services resume.

Version 16.4

6906623	Exchange Sync configuration can accept longer passwords.
6906626	Exchange Sync no longer accepts blank passwords.
7018359	Exchange Sync no longer returns an error where Microsoft .NET Framework 4.7 is installed.
Alpha Reported	Sending an Event invite from Outlook no longer registers an error in the Exchange Sync log.

Installation

7212074	The Online Update feature no longer generates an SSL error on checking for new updates.
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Juris

7048566	Juris Link no longer clears Contact or Matter values unexpectedly.
7275922	Billing items unsuccessfully sent to Juris no longer show a post date.
7305710	Time Matters no longer incorrectly totals billing records sent to Juris.

PCLaw Link

7064982	Contacts linked to PCLaw that have a specified relationship in Time Matters no longer overwrite data.
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Synchronization

6849900	Remote sync now shows the option for connected sync.
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Timeslips

6883792	Improved performance when reestablishing link to Sage Timeslips 2017.
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TM Connect

6999404	The correct Matter is selected when connecting as email from Outlook and choosing a Matter from This Contact's Matters tab.
7109472	Outlook 2016 (CTR) no longer stops unexpectedly when Sent Items is clicked with TM plugin enabled.

Version 16.4

- 7263653 Time Matters no longer generates an exception when opening Outlook.
- 7266329 AutoCorrect options in Word no longer revert when TM Plugin in Word is enabled.

TM Save

- 6889677 TM Save no longer opens file recovery panel when Excel is started even when the file was successfully saved previously.
- 7027925 AutoSave interval setting in Word 2013/2016 is no longer affected by Time Matters/Word integration.
- 7198423 TM Save for Outlook/Word/Excel/PowerPoint no longer fails to load on application startup.
- 7209817 Option for Office 365 is no longer disabled in Workstation-level setup on computers with Office 365.
- 7280393 The TM Save task pane no longer floats outside Outlook.
- 7296348 When Protected Mode in Adobe DC is turned off, TM Save no longer prompts to turn off Protected Mode.

User-Level Settings

- 7037200 User settings save as expected for mixed case user IDs.

Version 16.3

Calendar

- 6879414 When setting an alarm for a ToDo, Time Matters now prompts for the time when the ToDo is due.
- 6905702 When a group is selected twice in a row in the calendar, events no longer fail to show on the calendar.

Reports

Version 16.3

6979053 Saved reports will maintain selected staff in upgraded data sets.

Triggers

6189399 Triggers that were not previously functioning will now function.

Billing Matters

5747799 On the billing form, the cursor now defaults to the date field.

Version 16.2.1.162

Billing Matters

6961408 If a user creates a bill with interest, deletes the bill and re-enters the bill, the last billed date is updated, allowing interest to be charged properly.

Version 16.2.1.157

Billflow Manager

6935927 Billflow Manager maintains status after closing and reopening.

General Ledger

6936373 Issue preventing GL from balancing has been resolved.

Version 16.2

Basic Billing

4389297 Expense rates no longer revert to original rate when saved and closed.

Billing Item Records

6171915 A *No Charge* Billing Entry is only listed once on an Invoice.

Version 16.2

Billing Matters

- 5673717 Automatically Apply Funds to AR transactions applies partial payments to fees first, followed by expenses as expected.
- 5673725 When a payment that has not been posted is changed, the AR distribution adjusts to account for the change.

Calendar/Scheduler/Docketing

- 6728548 The ToDo section of the Daily Calendar view is re-sizable as expected.
- 6852661 An Event displays with a strikethrough when marked done, even if there is an ampersand in the description.

Document Automation/Creation/Management

- 6037188 The Document Change Utility does not allow changes that exceed the maximum Microsoft® Windows file path length.

Juris

- 6537415 Sending a record to billing using the Juris Billing link populates data to the correct Duration field.

Messenger

- 5423824 The AR tab is available for Matters opened from the Messenger.
- 5500089 Opening a matter from the messenger provides access to billing preferences.

Navigators

- 6861351 Navigator templates are deleted as expected.
- 6861364 Making changes to the Navigator no longer causes the application to stop working.

Quick Item Entry

- 5985038 The Quick Item refreshes properly after minimizing.

Version 16.2

Search

6089001 List Search boxes display the applicable results when a billing search is executed.

Security

6836171 Special characters in an Active Directory user name no longer cause an error.

Sublist

6712385 Entries on Bills sorted by date are sorted by time within the date.

Timesheet

5892974 Billing Items opened in the Timesheet no longer prevent the user from performing other actions within the application.

TM Connect

6851222 Performing an Adobe DC TM save successfully completes as expected.

Version 16.1.1.142

General

6838778 Time Matters opens as expected when running an anti-virus application.

Version 16.1

Billing

6704153 The Duration transfers as expected from the parent record to the billing record.

Billing Matters

5039533 The Billing Matters setup wizard no longer prompts for Cash or Accrual.

Version 16.1

Calendar/Scheduler/Docketing

- 5065821 Contact record address updates as expected for both the individual and the Matter.
- 6704593 ToDos display in the calendar as expected.

Conversion Utility

- 6628816 Database conversion converts the default database in SQL 2012.

Events

- 6656682 Records marked as done display with strikeout.

Forms

- 6107864 Custom forms no longer truncates form information.

Imports

- 6564349 Dates are imported as expected when performing a Custom Import.

Installation

- 6659131 Remote database creation uses existing SQL server.

Keyboard Shortcuts

- 4659330 ALT+C cancels the alarm the Alarm window.

Lists

- 5735692 The In/Out List no longer displays an error message when entering a time on the current day.
- 5835894 The In/Out List displays the return time for a user as expected.

PCLaw Link

- 4673609 PCLaw A/R balances refresh without the need to close and reopen the form.
- 4891259 When no changes are made to a linked matter, Time Matters does not prompt the user to save the changes.

Version 16.1

QuickBooks

6284699 The QuickBooks link posts as expected when an unprintable character exists in a record.

Reports

6703648 The Staff Lookup field used for adding staff to a report is no longer limited to 40 characters.

Search

6071152 When the Navigator is open, the Global Search feature performs as expected.

Security

6701946 Active directory users with user ids over 10 characters are able to log in with Active Directory Login.

6706410 Preferences are read correctly when Active Directory Login is enabled.

TM Connect

6207596 TM Connect Contact Lookup no longer displays screen distortion.

TM Save

6709416 Microsoft Word no longer closes unexpectedly after performing a TM Save.

Version 16.0

Billing

6525343 When entering time in the Billing item form, the time is rounded correctly when it is entered before the Regarding line information is added.

Contacts

Version 16.0

5065821 Contact record address updates as expected for both the individual and the Matter.

5363955 Addresses are updating as expected with PCLaw linked Contacts and Matters.

Email

6547019 Email addresses are separated by semi-colons when using Reply All.

Forms

6520446 Adding a new note or custom form saves and closes the form as expected.

General

6399245 Tmwe.exe no longer remains open when you close the application.

Messenger

6568492 Messages are no longer duplicated in the messenger.

Power View

6518190 When a Power View is opened for a list, the record details are displayed as expected.

Scheduler

6502125 Event descriptions set as Private no longer are displayed in the Scheduler.

Timesheet

6513081 When adding a billing record from the Timesheet, the staff and bill date fields are automatically filled in with the default values.